

# Overview and Scrutiny Committee

Agenda and Reports

For consideration on

**Monday, 23rd June 2008**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS**

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

13 June 2008

Dear Councillor

## **OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 23RD JUNE 2008**

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 23rd June 2008 commencing at 6.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an Item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one question within his or her allocated 3 minutes.

4. **Minutes (Pages 1 - 6)**

To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny committee held on 22 May 2008 (enclosed)

#### **Matters Arising from the Minutes**

Further to Minute 08.OS.33 the Committee to receive a verbal report on the number of families who have been identified for assistance through the Vulnerable Families Project

5. **Executive Cabinet - 26 June 2008**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 26 June 2008.

Members of the Committee are requested to notify the Democratic Services Section by 10.00am Friday 20 June 2008 to ensure the attendance of the appropriate Executive Member.

Please bring your copy of the Executive Cabinet agenda previously circulated.

6. **Capital Programme - Provisional Outturn for 2007/08 and Update on 2008/09 Programme (Pages 7 - 26)**

Report of Assistant Chief Executive (Business Transformation) (enclosed).

7. **Revenue Budget - Provisional Outturn for 2007/08 (Pages 27 - 34)**

Report of Assistant Chief Executive (Business Transformation) (enclosed).

8. **Forward Plan (Pages 35 - 40)**

The Councils current Forward Plan for the four-month period 1 June 2008 to 30 September 2008 is enclosed.

A new Plan is due to be published on Tuesday 17 June 2008 and this will be forwarded to Members before the meeting.

Will Members please note that the Committee at its last meeting requested to examine with the appropriate Director the under mentioned report prior to any decision being taken by the Executive.

- Chorley Community Safety Partnership – Local Action Plan

9. **Task and Finish Groups**

**Chorley Community Housing**

The Chair, Councillor Devaney to update Members on the Task and Finish Groups established to examine the contract and other issues relating too the service provided by Chorley Community Housing (CCH).

The Committee to confirm the following membership of the Task and Finish Group - Councillors M Devaney (Chair), A Bradley, T Brown, R Lees, M Lowe, H Heaton and R Russell  
and approve the following additional Councillors J Molyneaux ,K Joyce and S Walsh

**.Joint Central Lancashire Inquiry into Affordable Housing**

The Chair Councillor Edgerley to report on the progress.

To confirm Chorley's membership on the inquiry

Councillors D Edgerley (Chair), A Cain and L Lennox

**Streetscene Inquiry**

To confirm the membership of the Task and Finish Group

Councillors A Lowe (Chair), S Smith, D Platt, Doreen Dickinson, K Joyce, P Wilson, J Snape and S Walsh

First meeting to scope the inquiry – 24 July 2008.

**Chorley Town Centre Audit and Design Strategy**

The draft Chorley Town Centre Design Strategy has now been completed and all members of the Council have been invited to attend a presentation on Thursday 10 July 2008 at 6.30pm. The consultant from Landscape Projects will give the presentation on the findings.

10. **Scrutiny Inquiry**

Further to Minute 08.OS.22 (2) the Committee to consider a third topic for a Scrutiny inquiry

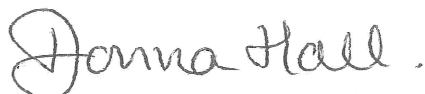
11. **Overview and Scrutiny Annual Report 2007/08**

To consider the 2007/08 Annual Report (to follow)

12. **Overview and Scrutiny Work Programme - 2008/09 (enclosed) (Pages 41 - 44)**

13. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

Gordon Bankes  
Democratic Services Officer  
E-mail: gordon.bankes@chorley.gov.uk  
Tel: (01257) 515123  
Fax: (01257) 515150

### **Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair), Councillor Alan Cain (Vice-Chair) and Councillors Nora Ball, Mike Devaney, Mrs Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks, Rosie Russell, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Assistant Chief Executive (Business Transformation)), Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Carol Russell (Head of Democratic Services) and Gordon Bankes (Democratic Services Officer) for attendance.

**This information can be made available to you in larger print  
or on audio tape, or translated into your own language.  
Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے:

## Overview and Scrutiny Committee

**Thursday, 22 May 2008**

**Present:** Councillor Dennis Edgerley (Chair), Councillor Alan Cain (Vice-Chair) and Councillors Mike Devaney, Mrs Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks, Rosie Russell, Joyce Snape and Peter Wilson

**Also in attendance:** Councillor Eric Bell (Executive Member for Neighbourhoods)

### **08.OS.25 APOLOGIES FOR ABSENCE**

An apology for absence was submitted on behalf of Councillor Nora Ball.

### **08.OS.26 DECLARATIONS OF ANY INTERESTS**

There were no declarations of interest by any of the Committee Members on any of the agenda items on the agenda.

### **08.OS.27 PUBLIC QUESTIONS**

No members of the public had requested the opportunity to raise questions on any of the agenda items.

### **08.OS.28 MINUTES**

**RESOLVED – That the minutes of the meeting of the Overview and Scrutiny Committee held on 25 March 2008 were confirmed as a correct record for signature by the Chair.**

### **08.OS.29 EXECUTIVE CABINET**

The Chair reported that there had been no requests from any of the Committee Members for specific consideration of any of the reports to be presented to the 29 May 2008 meeting of the Executive Cabinet.

### **08.OS.30 FORWARD PLAN**

The Committee received the Council's Forward Plan setting out details of the key executive decisions expected to be taken between 1 May 2008 to 31 August 2008.

The Committee had previously indicated its wish to have the opportunity of considering and commenting on the Pay and Workforce Strategy in advance of its consideration by the Executive Cabinet.

The Committee received from the Corporate Director (Human Resources and Organisational Development) a short presentation on a report that was being considered by the Executive Cabinet on 29 May on the Workforce Development Plan 2008-2011.

The report indicated that the introduction of a Workforce Development Plan was an essential part of the Council's improvement planning and ensured that we have the skills, attitudes and commitment needed with the workforce to deliver the Council's vision.

The aim of the plan was to maximise our people assets to deliver effective and efficient public services.

Concern was expressed at how new Members receive information on how the Council works and how experience can be gained.

An example was given of a system developed by Lancashire County Council of the Executive Member/Lead Officer updating Members on information relating to their specific portfolio.

**RESOLVED – 1) That the report be noted.**

**2) That the Executive Cabinet be recommended that in order to keep all other Councillors better informed, Executive Members should provide regular individual portfolio briefings.**

**3) That the Executive Cabinet be notified that this Committee wishes to examine with the appropriate Director, the Chorley Community Safety Partnership – Local Action Plan.**

*(Councillor Mrs Marie Gray left the meeting at 7.15pm)*

#### **08.OS.31 CRIME AND DISORDER REDUCTION PARTNERSHIP**

Further to Minute 08.OS.18 the Committee received a report of the Corporate Director (Neighbourhoods) following the request to the Committee to report back following an extended period of consultation on the proposed pilot merge of the Chorley, South Ribble and West Lancashire Community Safety Partnerships.

The report indicated that during this period of extended consultation it had been established that West Lancashire will not be included in the pilot proposal to merge at this point in time and confirmation to proceed with the proposed pilot had been confirmed from South Ribble.

The report indicated the feedback received from the consultation and it was proposed that the pilot would commence at the earliest on 1 July 2008.

**RESOLVED – 1) That the pilot proposal to merge the Community Safety Partnership of Chorley and South Ribble into a strategic Crime and Disorder Reduction Partnership be supported.**

**2) That the report be forwarded to the Executive Cabinet on 26 June 2008 for endorsement, including the proposed framework for local arrangements for Chorley and a request from this Committee be made to the Executive Cabinet for a 6 month (rather than 12 month) key milestones as part of the measures for success criteria.**

#### **08.OS.32 BUSINESS PLAN MONITORING STATEMENTS - 1 JANUARY 2008 TO 31 MARCH 2008**

The Committee received the final quarter Business Plan and Performance Monitoring Statements for the following services:

- Leisure and Culture (People Directorate)
- Development and Regeneration (Business Directorate)
- Streetscene, Neighbourhoods and Environment (Neighbourhoods Directorate)
- Customer, Democratic and Legal Services
- Human Resources
- Financial Services
- Information and Communication Technology Services
- Policy and Performance



The Corporate Director (People) informed the Committee that good progress across all areas during 2007/08 with no significant variation to report. The report identified that all performance indicators were exceeding target or were within the acceptable limit.

The Corporate Director (Business) presented the Panel with her Business Plan indicating that the past 12 months had seen progress in a number of areas as well as some new challenges. Key posts at a management level have been filled and at the beginning of the year challenging targets for the time had been taken and in spite of staff shortages the targets had been achieved and with regards to major applications were in the upper quartile when compared with other authorities.

Members noted that the decision to bring the Housing Options and Allocations team back in house had already paid dividends with a reduction in the number of households in Bed and Breakfast reduced from 17 to 1.

The Panel received the Business Plan Monitoring Statement relating to the Streetscene, Neighbourhoods and Environment Directorate indicating that during this final quarter and following the formation of the new Directorate, the Neighbourhoods Directorate had begun to establish itself as a collective team in response to the developing neighbourhoods agenda for Chorley. The report set out the key messages with members discussing the first "Week of Action" that had taken place in Chorley East.

**RESOLVED – That the Business Plan Monitoring Statements be noted.**

**08.OS.33 CORPORATE FINAL QUARTER PERFORMANCE REPORT, 2007/08 - MONITORING REPORT FOR THE PERIOD ENDING 31 MARCH 2008**

The Committee received the fourth quarter performance management report indicating the Authority's performance in relation to both the Best Value Performance Indicators and the Council's Key Performance Indicators.

The report indicated that this was the second report on the key projects since the Corporate Strategy was refreshed in October 2007 and already the overall performance of the key projects was 81% of the projects were either completed, progressing ahead of plan or on plan.

Six projects had been identified as "amber" due to varying degrees of over-run on time and contingency budgets. However project managers were confident that they will be delivered in the foreseeable future. No projects had been identified as red this quarter.

The BVPI performance trend showed a positive picture of continued improvement, with limited instances of deteriorating performance.

The report indicated that although performance overall was a picture of excellence and improving performance, there remained a need to understand and carefully manage performance where it was not meeting the Council's expectations or had not shown improvement and to improve these areas action plans had been drawn up.

In terms of quartile comparisons and achieving targets it was also very positive, with 46% of indicators in the top quartile and 70% of indicators achieving target, an improvement on last year's position of 32% and 66% respectively.

Members raised issues on the key projects that had been rated as "amber". In particular concern was expressed at the delays in the delivery of the vulnerable families project and developing the Community Plan for Buckshaw, highlighting the

use of Section 106 money as an issue. Members also raised issues relating to the continuing improvement to the green corridor of Chorley especially in relation to the capital project of Astley Park.

**RESOLVED – (1) That the report be noted.**

**(2) That the Committee received a report at its next meeting on the 23 June 2008 on the number of families who had been identified for assistance through the Vulnerable Families Project.**

**(3) That in relation to improving the Green Corridor Project for Astley Park the Committee requested that it be kept informed of any proposals to omit the Adventure Playground element of the Astley Park scheme due to funding.**

**(4) That alternative funding sources be investigated including LCC's "Play Builder Starter Grant" to enable this key part of the Council's play strategy to be implemented.**

#### **08.OS.34 TASK AND FINISH GROUPS**

The Committee was requested to appoint Members to each of the following Task and Finish Groups:

- To examine the contract and other issues relating to the services provided by Chorley Community Housing (CCH).
- Streetscene issues.
- Chorley Town Centre Audit and Design Strategy (Continuation from 2007/08).
- Joint Central Lancashire Scrutiny Inquiry into Affordable Housing (Continuation from 2007/08).

The Committee received the agreed meeting dates for the Task and Finish Groups.

**RESOLVED – That the membership and key dates for the Overview and Scrutiny Task Groups be as follows:**

#### **Chorley Community Housing Inquiry**

**Councillors M Devaney (Chair), A Bradley, T Brown, R Lees, M Lowe, H Heaton and R Russell.**

**First meeting to scope the inquiry – 10 June 2008.**

#### **Streetscene Inquiry**

**Councillors A Lowe (Chair), S Smith, D Platt, Doreen Dickinson, K Joyce, P Wilson and J Snape.**

**First meeting to scope the inquiry – 24 July 2008.**

#### **Town Centre Audit and Design Strategy (continued from 2007/08)**

**A presentation to all Members on the Draft Design Strategy by the architect will take place on 10 July 2008. Following a consultation period the draft strategy will go to Executive Cabinet (but will also be considered by the Overview and Scrutiny Committee just prior to going to Executive Cabinet).**

**Joint Scrutiny of Affordable Housing with South Ribble and Preston**

**Councillors D Edgerley (Chair), A Cain and L Lennox. Dates to be arranged with South Ribble and Preston.**

Chair

This page is intentionally left blank

Report of	Meeting	Date
Assistant Chief Executive (Business Transformation) (	Overview and Scrutiny Committee	23 June 2008

## **CAPITAL PROGRAMME PROVISIONAL OUTTURN 2007/08 AND MONITORING 2008/09 ONWARDS**

### **PURPOSE OF REPORT**

1. To report the provisional outturn for the Capital Programme for 2007/08, which is subject to audit.
2. To provide a progress update for the Capital Programme for 2008/09 onwards, including a review of the availability of capital resources required for the financing of the programme.

### **RECOMMENDATION(S)**

3. That the provisional outturn for the 2007/08 Capital Programme, which totals £6,473,979, be noted.
4. That the financing of the 2007/08 Capital programme as set out in Appendix 1 to this report be approved.
5. That the net slippage of capital expenditure from 2007/08 be added to the Capital Programme for 2008/09.
6. That the revised Capital Programme for 2008/09, as set out in Appendix 3 at a total of £10,034,550, be approved.

### **EXECUTIVE SUMMARY OF REPORT**

7. During 2007/08 the Executive Cabinet has received regular monitoring reports estimating the outturn for the Capital Programme. The previous report presented to the Executive Cabinet of 27 March 2008 updated the programme to a total of £7,292,970. This final monitoring report for 2007/08 indicates a net reduction in capital expenditure of £818,991, giving a provisional outturn of £6,473,979.
8. The variance at outturn is made up of an increase in expenditure of £390,407 less slippage of committed expenditure to 2008/09. The largest expenditure increases are £198,882 in respect of Buckshaw Village Railway Station, which is financed by a S106 contribution; and £152,315 in respect of the capitalisation of restructuring costs, the purpose of which is to generate savings in the revenue budget in subsequent financial years. Of the slippage, over half is in respect of just one budget, a contribution towards the cost of the Eaves Green Link Road (financed by the sale of the Council's developable land in the area). The County Council have now provided an invoice for this contribution so that payment should be made early in 2008/09. All other expenditure variances are presented in Appendix 1 and 2.
9. The proposed financing of the 2007/08 Capital Programme does not require any borrowing, which gives a revenue saving in 2008/09 that will be taken account of in revenue budget monitoring. Additional borrowing will be required in 2008/09 because of the slippage of

expenditure from 2007/08, though the aim would be to keep total borrowing for the four years 2007/08 to 2010/11 within the total previously approved. However, there are reasons to consider whether there may be a shortfall of capital receipts during 2008/09 compared to the budgeted total, particularly in respect of 'Preserved Right To Buy' income from Chorley Community Housing. The availability of capital resources should be reviewed in detail and the implications of any shortfall on the financing of the Capital Programme be taken into account.

**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

- 10. The slippage to 2008/09 represents expenditure that was committed during 2007/08 but which was not incurred by 31<sup>st</sup> March 2008 for various reasons. It is necessary to increase the 2008/09 programme by this sum to enable the completion of the projects.
- 11. The 2008/09 programme should also be adjusted to take account of slippage of currently uncommitted budgets to the following year, the transfer to revenue of some budgets, and deletion of other budgets pending confirmation that they are required.

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 12. The Capital Programme for 2007/08 could have been financed in part by incurring the budgeted 'prudential borrowing' of £1.190m. However, slipping the use of borrowing to a later year gives a revenue budget saving in 2008/09.

**CORPORATE PRIORITIES**

- 13. This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region	√	Develop local solutions to climate change.	
Improving equality of opportunity and life chances		Develop the Character and feel of Chorley as a good place to live	√
Involving people in their communities	√	Ensure Chorley Borough Council is a performing organization	√

**BACKGROUND**

- 14. The previous Capital Programme monitoring report presented to Executive Cabinet of 27 March 2008 took account of information provided by project managers in order to estimate the outturn for 2007/08. Though there is a large net underspend of £818,991, much of this total is in respect of just three budgets, discussed in more detail below.
- 15. The figures presented in this report are provisional and are subject to external audit. It is not expected that these figures will changes significantly as a result of the audit.

**CAPITAL PROGRAMME PROVISIONAL OUTTURN 2007/08**

- 16. Attached at Appendix 1 is a detailed analysis of the provisional outturn for 2007/08 compared to the revised budget. This appendix also presents the proposed financing of the 2007/08 Capital Programme and identifies the slippage of expenditure to 2008/09 and other expenditure variances. These other changes at outturn are analysed in detail in Appendix 2.

17. Of the slippage to 2008/09, over half is in respect of just one budget, the final contribution to the County Council's cost of constructing the Eaves Green Link Road. Chorley Council will now make the payment early in 2008/09, having received recently an invoice from County. This contribution has been enabled by the sale of the Council's land at Eaves Green jointly with English Partnerships during 2007/08, the capital receipt having been earmarked for this purpose.
18. Offsetting the slippage was a net increase in expenditure on other schemes of £390,407. Most of this was in respect of just two budgets. The largest variance relates to the Buckshaw Village Railway Station, which was £198,882 more than forecast. As this is financed with a S106 contribution specifically for this purpose there is no impact on the Council's own capital resources. The expenditure is being incurred by Network Rail on behalf of the Council and as a consequence it is difficult to estimate the phasing of the costs.
19. Expenditure on capitalised restructuring costs has also increased by £152,315. This relates to redundancy costs and pension fund contributions, which can be capitalised with the permission of the Secretary of State. By capitalising the expenditure, an increase in costs to the revenue budget is thereby avoided.
20. The proposed financing of the Capital Programme avoids the use of borrowing in 2007/08, which gives a revenue budget saving in 2008/09 that will be taken into account in monitoring of that budget. This has been achieved by a combination of the slippage of expenditure to 2008/09 and a change to the phasing of the use of other capital resources, in particular Housing Capital Grant.

#### **CAPITAL PROGRAMME MONITORING 2008/09 ONWARDS**

21. Attached at Appendix 3 is an updated Capital Programme for 2008/09 to 2010/11. The first column – Current Estimate 2008/09 – is the Original estimate for 2008/09 plus the slippage from 2007/08 that was reported to Executive Cabinet of 27 March 2008. It is recommended that the additional slippage from 2007/08 identified at outturn is added to the 2008/09 budget.
22. In addition to the slippage, a number of other changes to the programme have been identified after discussions with project managers. These are as follows:
  - Town Centre Investment - £31,690 and £10,000 to be included in the revenue budget instead of the capital programme. Though much of the expenditure should be of long-term benefit to Chorley, it does not meet the statutory definition of capital expenditure. There are no resource implications for either revenue or capital budgets. Slippage of £200,000 capital expenditure from 2008/09 to 2009/10 is also required.
  - Affordable Housing – slippage of £28,500 to 2009/10. The phasing of the other affordable housing budgets should be reviewed and proposals reported back at a later date.
  - Investment in Council Assets – slippage of £50,000 to 2009/10.
  - Business directorate projects – deletion of Cotswold House Refurbishment (£3.2m) pending alternative proposals being developed. Deletion of the eDevelopment project pending confirmation of whether further payments to the contractor of required.
  - Neighbourhoods directorate projects – deletion of Safer Stronger Communities budget of £20,070, which is incorporated in the revenue budget instead. Merger of various

refuse/recycling/litter budgets for bins/boxes etc. and reduction by £10,160 to match increase in revenue budget.

- The likely phasing of the remaining expenditure on the Buckshaw Village Railway Station is not yet known and will be added to the programme at a later date. The effect on resources should be neutral when it is added, as the expenditure is financed from S106 resources received for this purpose.

23. Though these changes help the resource position, there are reasons to review the availability of resources and to consider whether budgeted capital receipts can be achieved. In particular, though 'Preserved Right to Buy' receipts from CCH were on target during 2007/08, circumstances have changed. The original estimate for 2008/09 required a total of £1m, which should have been achievable had sales continued at the same rate as last year. However, this is beginning to look less likely, firstly because of the effect of the so-called 'credit crunch', which may mean that CCH's tenants find it harder to get mortgages to purchase their properties; and secondly because tenants may prefer to wait for improvements to their properties to be completed before buying them. The likelihood is that capital receipts from this source will be considerably lower than in 2007/08.
24. Should resources fall short of the estimated values, any shortfall could be met by increased borrowing, but this is undesirable because of the impact on the revenue budget. The alternative would be to reduce or rephase budgeted capital expenditure and to increase other capital resources, where the Council has the ability to do this. Working with Liberata Property Services, the availability of capital receipts from the disposal of surplus or low-income earning assets should be considered. Members may wish to consider whether any existing capital schemes should be financed with the uncommitted Local Authority Business Growth Incentive Scheme Grant in hand at 31 March 2008, which is about £0.357m. Project managers should consider to review the phasing of their schemes, in case any expenditure can be slipped to later years.

**IMPLICATIONS OF REPORT**

25. This report has implications in the following areas and the relevant Corporate Directors' comments are included:

Finance	√	Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	

GARY HALL  
ASSISTANT CHIEF EXECUTIVE (BUSINESS TRANSFORMATION)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Michael Jackson	5490	6 <sup>th</sup> June 2008	Capital Outturn 07-08 Monitoring 08-09.



**Capital Programme Provisional Outturn 2007/08**

Scheme	2007/08 Current Estimate £	Slippage (to)/from 2008/09 £	Other Changes £	2007/08 Provisional Outturn £	External Funding £	CBC Funding £
<b><u>Assistant Chief Executive (Policy &amp; Performance)</u></b>						
Project Management Support Capitalisation	40,000		0	40,000		40,000
Website Refresh	15,050		0	15,050		15,050
Contribution to Pitch Drainage Bishop Rawsthorne School External Funding Pot	19,990		4	19,994	19,994	0
- Charnock Richard FC	6,000		0	6,000		6,000
<b>Assistant Chief Executive (Policy &amp; Performance) Total</b>	<b>81,040</b>	<b>0</b>	<b>4</b>	<b>81,044</b>	<b>19,994</b>	<b>61,050</b>
<b><u>Assistant Chief Executive (Business Transformation and Improvement)</u></b>						
Capitalised Restructuring Costs	700,000		152,315	852,315		852,315
Planned Maintenance of Fixed Assets	100,000	(29,986)	(49,014)	21,000		21,000
Town Hall Disabled Access and Refurbishment	11,290		20,517	31,807		31,807
Gillibrand Link Road - land assembly	961,730		3	961,733	961,733	0
Financial Systems Development	86,000		25,985	111,985	74,694	37,291
<b>Assistant Chief Executive (Business Transformation and Improvement) Total</b>	<b>1,859,020</b>	<b>(29,986)</b>	<b>149,806</b>	<b>1,978,840</b>	<b>1,036,427</b>	<b>942,413</b>
<b><u>Director of Human Resources</u></b>						
HR Management System	18,000	(14,763)	0	3,237		3,237
<b>Director of Human Resources Total</b>	<b>18,000</b>	<b>(14,763)</b>	<b>0</b>	<b>3,237</b>	<b>0</b>	<b>3,237</b>

**Capital Programme Provisional Outturn 2007/08**

## Scheme

**Director of ICT**

Website Development (incl. ICT salary capitalisation)  
Thin Client Pilot/Full Integration  
Telephony

**Director of ICT Total****Corporate Director (Neighbourhoods)**

Litter/Dog Waste/On-street recycling bins  
Replacement of recycling/litter bins & containers  
Enhanced Recycling/Kerbside Collection  
DEFRA Waste Performance & Efficiency Grant scheme  
Various traffic calming/local road safety schemes  
Intelligent Management Information  
Alleygates  
Building Safer Communities

**Corporate Director (Neighbourhoods) Total**

2007/08 Current Estimate £	Slippage (to)/from 2008/09 £	Other Changes £	2007/08 Provisional Outturn £	External Funding £	CBC Funding £
30,000		(30,000)	0		0
251,150	(175,134)	76,398	152,414		152,414
67,000	(67,000)	0	0		0
<b>348,150</b>	<b>(242,134)</b>	<b>46,398</b>	<b>152,414</b>	<b>0</b>	<b>152,414</b>
24,660		(1)	24,659		24,659
24,000	(13,730)	0	10,270		10,270
130,100		(5)	130,095		130,095
44,970		0	44,970	44,966	4
18,000		0	18,000	18,000	0
13,790		3	13,793		13,793
51,490	(1,029)	0	50,461	50,461	0
26,760		(4)	26,756	26,756	0
<b>333,770</b>	<b>(14,759)</b>	<b>(7)</b>	<b>319,004</b>	<b>140,183</b>	<b>178,821</b>

**Capital Programme Provisional Outturn 2007/08**

Scheme	2007/08 Current Estimate £	Slippage (to)/from 2008/09 £	Other Changes £	2007/08 Provisional Outturn £	External Funding £	CBC Funding £
<b><u>Corporate Director (Business)</u></b>						
Disabled Facilities Grants	355,000	(1,914)	2,067	355,153	355,153	0
Housing Renewal						
- Home Repair Grants	105,000	(14,530)	7,507	97,977	97,977	0
- Energy Grants	101,880	(24,463)	7,507	84,924	84,924	0
- Handyperson Scheme	10,000	0	0	10,000	10,000	0
Refurbishment of Cotswold House Homeless Unit	40,000	(3,810)	53	36,243	36,243	0
Housing Software Implementation	10,000	(2,800)	(7,200)	0	0	0
Affordable Housing Halliwell Street Project 2007-2010	0	0	2,282	2,282	2,282	0
Homelessness Prevention Central Lancs Sanctuary Scheme	0	0	2,282	2,282	2,282	0
Affordable Housing HALS Project 07/09	0	0	2,282	2,282	2,282	0
EAGA Energy Efficiency	0	0	7,507	7,507	7,507	0
Regeneration Projects - Design Fees	103,220	(103,220)	0	0	0	0
Town Centre Paving Project	33,080	(248)	0	32,832	32,832	0
eDevelopment and Building Control Project	24,690	(12,211)	0	12,479	0	12,479
Delivering the Chorley Town Centre Strategy	80,000	(11,690)	(40,310)	28,000	28,000	0
Eaves Green Link Road - contribution to LCC scheme	1,195,980	(619,451)	18,170	594,699	266,750	327,949
Buckshaw Village Railway Station	150,000	0	198,882	348,882	348,882	0
<b>Corporate Director (Business) Total</b>	<b>2,208,850</b>	<b>(690,869)</b>	<b>97,561</b>	<b>1,615,542</b>	<b>1,275,114</b>	<b>340,428</b>

**Capital Programme Provisional Outturn 2007/08**

Scheme	2007/08 Current Estimate £	Slippage (to)/from 2008/09 £	Other Changes £	2007/08 Provisional Outturn £	External Funding £	CBC Funding £
<b><u>Corporate Director (People)</u></b>						
Leisure Centres/Swimming Pool Refurbishment	831,250	27,760	0	859,010		859,010
Duxbury Park Golf Course capital investment	50,000	(50,000)	0	0		0
Astley Park Improvements - Construction	898,820	(36,743)	28,497	890,574	674,121	216,453
Astley Park Woodland Management	56,000	(50,406)	(5,594)	0		0
Village Hall & Community Centres Projects	30,000	(30,000)	0	0		0
Extension to Chorley Cemetery (new burial area)	550		(4)	546		546
Cemetery Development	6,780	(6,780)	0	0		0
Chorley Cemetery Lodge Refurbishment	13,490		(2)	13,488		13,488
Memorial Safety - Closed Churchyards	20,000	1,541	0	21,541		21,541
Groundwork Projects	29,050	(10,248)	15,479	34,281	20,539	13,742
Adlington Rail Station Improvements (S106 funded)	7,500		3,700	11,200	11,200	0
Common Bank - Big Wood Reservoir	370,000	(146)	48,877	418,731	369,854	48,877
Adlington Play Development (S106 funded)	25,450		726	26,176	26,176	0
Harpers Lane Recreation Ground Imps (S106 funded)	30,000		1,204	31,204	31,204	0
Play/Recreation Facilities (S106 funded)	10,250	(4,250)	301	6,301	6,301	0
Ulnes Walton Play/Leisure Schemes (S106 funded)	0		451	451	451	0
Corporate Play Development Plan	50,000	(50,000)	1,204	1,204	1,204	0
Coppull Playzone (S106 funded)	0		1,806	1,806	1,806	0
CRM Integration	15,000	(7,615)	0	7,385		7,385
<b>Corporate Director (People) Total</b>	<b>2,444,140</b>	<b>(216,887)</b>	<b>96,645</b>	<b>2,323,898</b>	<b>1,142,856</b>	<b>1,181,042</b>
<b>Capital Programme Total</b>	<b>7,292,970</b>	<b>(1,209,398)</b>	<b>390,407</b>	<b>6,473,979</b>	<b>3,614,574</b>	<b>2,859,405</b>

**Capital Programme Provisional Outturn 2007/08**

Scheme	2007/08 Current Estimate £	Slippage (to)/from 2008/09 £	Other Changes £	2007/08 Provisional Outturn £	External Funding £	CBC Funding £
<b><u>Financing the Capital Programme</u></b>						
Prudential Borrowing	1,189,790	(1,189,790)	0	0		0
Unrestricted Capital Receipts	1,370,860	67,703	225,301	1,663,864		1,663,864
Preserved RTB Capital Receipts from CCH	1,140,000		3,800	1,143,800		1,143,800
Housing Investment Programme Restricted Capital Receipts	360,370	(323,650)	(23,232)	13,488		13,488
Revenue Budget - Specific Revenue Reserves or Budgets	74,840		(36,587)	38,253		38,253
<b>CBC Resources</b>	<b>4,135,860</b>	<b>(1,445,737)</b>	<b>169,282</b>	<b>2,859,405</b>	<b>0</b>	<b>2,859,405</b>
Ext. Contributions - Developers	1,616,750	(54,656)	164,439	1,726,533	1,726,533	0
Ext. Contributions - Lottery Bodies	694,940	(20,819)	0	674,121	674,121	0
Ext. Contributions - Other	370,000	(146)	0	369,854	369,854	0
Government Grants - Disabled Facilities Grants	180,000		0	180,000	180,000	0
Government Grants - WPEG	44,970		(4)	44,966	44,966	0
Government Grants - Housing Capital Grant	95,000	323,650	0	418,650	418,650	0
Government Grants - LPSA1	0		71,000	71,000	71,000	0
Government Grants - LABGI	80,000	(11,690)	(40,310)	28,000	28,000	0
Government Grants - Planning Delivery Grant	48,690		4	48,694	48,694	0
Government Grants - Other	26,760		25,996	52,756	52,756	0
<b>External Funding</b>	<b>3,157,110</b>	<b>236,339</b>	<b>221,125</b>	<b>3,614,574</b>	<b>3,614,574</b>	<b>0</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>7,292,970</b>	<b>(1,209,398)</b>	<b>390,407</b>	<b>6,473,979</b>	<b>3,614,574</b>	<b>2,859,405</b>

This page is intentionally left blank

**Capital Programme 2007/08 - Other Changes**

**Scheme**

**Assistant Chief Executive (Policy & Performance)**

Contribution to Pitch Drainage Bishop Rawsthorne School

**Assistant Chief Executive (Policy & Performance) Total**

**Assistant Chief Executive (Business Transformation and Improvement)**

Capitalised Restructuring Costs

Planned Maintenance of Fixed Assets

Town Hall Disabled Access and Refurbishment

Gillibrand Link Road - land assembly

Financial Systems Development

**Assistant Chief Executive (Business Transformation and Improvement) Total**

**Director of ICT**

Website Development (incl. ICT salary capitalisation)

Thin Client Pilot/Full Integration

**Director of ICT Total**

Other Changes £	Reallocation		Increases		Reductions		Comments
	£	£	£	£	£	£	
4							
<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>	
152,315 (49,014) 20,517 3	(49,014) 20,517	152,315					To achieve revenue budget saving Reallocated to Town Hall & Astley park Reallocated from Planned Maintenance
25,985		26,000			(15)		Transferred from revenue budget - no resource implications
<b>149,806</b>	<b>(28,497)</b>	<b>178,318</b>	<b>(15)</b>				
(30,000) 76,398			(30,000)	76,398			Transferred to revenue budget Transferred from revenue budget
<b>46,398</b>	<b>0</b>	<b>76,398</b>	<b>(30,000)</b>				

**Capital Programme 2007/08 - Other Changes****Scheme****Corporate Director (Neighbourhoods)**

Litter/Dog Waste/On-street recycling bins  
 Enhanced Recycling/Kerbside Collection  
 Intelligent Management Information  
 Building Safer Communities

**Corporate Director (Neighbourhoods) Total****Corporate Director (Business)**

Disabled Facilities Grants  
 Housing Renewal  
 - Home Repair Grants  
 - Energy Grants  
 Refurbishment of Cotswold House Homeless Unit  
 Housing Software Implementation  
 Affordable Housing Halliwell Street Project 2007-2010  
 Homelessness Prevention Central Lancs Sanctuary Scheme  
 Affordable Housing HALS Project 07/09  
 EAGA Energy Efficiency  
 Regeneration Projects - Design Fees  
 Town Centre Paving Project  
 Delivering the Chorley Town Centre Strategy  
 Eaves Green Link Road - contribution to LCC scheme  
 Buckshaw Village Railway Station

**Corporate Director (Business) Total**

Other Changes £	Reallocation		Increases		Reductions		Comments
	£	£	£	£	£	£	
(1)					(1)		
(5)					(5)		
3				3			
(4)					(4)		
<b>(7)</b>	<b>0</b>	<b>3</b>	<b>(10)</b>				
2,067	7,507		(5,440)				Reallocated from Design Fees
7,507	7,507						Reallocated from Design Fees
7,507	7,507						Reallocated from Design Fees
53	53						Reallocated from Design Fees
<b>(7,200)</b>			<b>(7,200)</b>				
2,282	2,282						Reallocated from Design Fees
2,282	2,282						Reallocated from Design Fees
2,282	2,282						Reallocated from Design Fees
7,507	7,507						Reallocated from Design Fees
<b>(103,220)</b>	<b>(105,675)</b>	<b>2,455</b>	<b>(248)</b>				Reallocated to specific schemes
<b>(248)</b>			<b>(40,310)</b>				Transferred to revenue budget
<b>(40,310)</b>				<b>18,170</b>			Payment slips to 2008/09
<b>18,170</b>				<b>198,882</b>			Estimated phasing not accurate
<b>198,882</b>							
<b>97,561</b>	<b>(68,748)</b>	<b>219,507</b>	<b>(53,198)</b>				



**Capital Programme 2007/08 - Other Changes**

Scheme	Other Changes £	Reallocation		Comments
		Increases £	Reductions £	
<b><u>Corporate Director (People)</u></b>				
Astley Park Improvements - Construction	28,497	28,497		Reallocated from Planned Maintenance
Astley Park Woodland Management	(5,594)		(5,594)	Transferred to revenue budget
Extension to Chorley Cemetery (new burial area)	(4)		(4)	
Chorley Cemetery Lodge Refurbishment	(2)		(2)	
Groundwork Projects	15,479	10,479	5,000	
Adlington Rail Station Improvements (S106 funded)	3,700	3,700		
Common Bank - Big Wood Reservoir	48,877	48,877		
Adlington Play Development (S106 funded)	726	726		Reallocated from Design Fees
Harpers Lane Recreation Ground Imps (S106 funded)	1,204	1,204		Reallocated from Design Fees
Play/Recreation Facilities (S106 funded)	301	301		Reallocated from Design Fees
Ulnes Walton Play/Leisure Schemes (S106 funded)	451	451		Reallocated from Design Fees
Corporate Play Development Plan	1,204	1,204		Reallocated from Design Fees
Coppull Playzone (S106 funded)	1,806	1,806		Reallocated from Design Fees
<b>Corporate Director (People) Total</b>	<b>96,645</b>	<b>97,245</b>	<b>5,000</b>	
<b>Capital Programme Total</b>	<b>390,407</b>	<b>0</b>	<b>479,230</b>	<b>(88,823)</b>

This page is intentionally left blank

**Capital Programme - 2008/09 to 2010/11**

Scheme

**Town Centre Investment**

Delivering the Chorley Town Centre Strategy  
Marketing Chorley  
Markets Action Plan (Phase I)  
Town Centre Investment

**Town Centre Investment Total**

**Affordable Housing**

Homelessness Prevention Central Lancs Sanctuary Scheme  
Affordable Housing Halliwell Street Project 2007-2010  
Affordable Housing HALS Project 2007/08 - 2008/09  
Choice Based Lettings  
Affordable Housing New Development Project 2008/09 - 2010/11

**Affordable Housing Total**

**Sustainability & Climate Change**

Climate Change Pot

**Sustainability & Climate Change Total**

**Matched Funding Pot**

Matched Funding Pot

**Matched Funding Pot Total**

2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
20,000	11,690	(31,690)	0			0		0
10,000		(10,000)	0			0		0
250,000			250,000			0		250,000
325,000		(200,000)	125,000	825,000	200,000	1,025,000		1,150,000
<b>605,000</b>	<b>11,690</b>	<b>(241,690)</b>	<b>375,000</b>	<b>825,000</b>	<b>200,000</b>	<b>1,025,000</b>	<b>0</b>	<b>1,400,000</b>
57,000		(28,500)	28,500			28,500		57,000
79,000			79,000			0		79,000
880,000			880,000			0		880,000
20,000			20,000			0		20,000
599,400			599,400	311,500		311,500	377,000	1,287,900
<b>1,635,400</b>	<b>0</b>	<b>(28,500)</b>	<b>1,606,900</b>	<b>311,500</b>	<b>28,500</b>	<b>340,000</b>	<b>377,000</b>	<b>2,323,900</b>
180,000			180,000			0		180,000
<b>180,000</b>	<b>0</b>	<b>0</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>
100,000			100,000	100,000		100,000	100,000	300,000
<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>300,000</b>

APPENDIX 3

	2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate £	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
<b>Scheme</b>									
<b><u>Performing Organisation - Investment in Infrastructure</u></b>									
<b><u>Assistant Chief Executive (Business Transformation)</u></b>									
Planned Maintenance of Fixed Assets	300,000	29,990	(50,000)	329,990	200,000	50,000	200,000	200,000	729,990
Investment in Council Assets	150,000			100,000			50,000		150,000
	<b>450,000</b>	<b>29,990</b>	<b>(50,000)</b>	<b>429,990</b>	<b>200,000</b>	<b>50,000</b>	<b>250,000</b>	<b>200,000</b>	<b>879,990</b>
<b><u>Assistant Chief Executive (Business Transformation)</u></b>									
<b><u>Assistant Chief Executive (Policy &amp; Performance)</u></b>									
Project Management Support Capitalisation	40,000			40,000	40,000		40,000	40,000	120,000
External Funding Pot	9,650			9,650			0		9,650
Performance Management	10,000			10,000			0		10,000
	<b>59,650</b>	<b>0</b>	<b>0</b>	<b>59,650</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>139,650</b>
<b><u>Corporate Director (Business)</u></b>									
Disabled Facilities Grants	371,450	1,910		373,360	300,000		300,000	300,000	973,360
Housing Renewal	200,000	45,600	32,430	278,030	200,000		200,000	200,000	678,030
Refurbishment of Cotswold House Homeless Unit	3,200,000		(3,200,000)	0			0		0
EAGA Energy Efficiency	110,000			110,000			0		110,000
Other housing-related capital expenditure	32,430		(32,430)	0			0		0
Regeneration Projects - Design Fees	103,220			103,220	70,000		70,000	70,000	243,220
eDevelopment and Building Control Project	0	12,210	(12,210)	0			0		0
Eaves Green Link Road - contribution to LCC scheme	0	619,450		619,450			0		619,450
Buckshaw Village Railway Station	0			0			0		0
	<b>4,017,100</b>	<b>679,170</b>	<b>(3,212,210)</b>	<b>1,484,060</b>	<b>570,000</b>	<b>0</b>	<b>570,000</b>	<b>570,000</b>	<b>2,624,060</b>
<b><u>Corporate Director (Governance)</u></b>									
Legal Case Management System	31,750			31,750			0		31,750
	<b>31,750</b>	<b>0</b>	<b>0</b>	<b>31,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,750</b>

**Capital Programme - 2008/09 to 2010/11**

**Performing Organisation - Investment in Infrastructure**

**Assistant Chief Executive (Business Transformation)**

Planned Maintenance of Fixed Assets  
Investment in Council Assets

**Assistant Chief Executive (Business Transformation)**

**Assistant Chief Executive (Policy & Performance)**

Project Management Support Capitalisation  
External Funding Pot  
Performance Management

**Assistant Chief Executive (Policy & Performance)**

**Corporate Director (Business)**

Disabled Facilities Grants  
Housing Renewal  
Refurbishment of Cotswold House Homeless Unit  
EAGA Energy Efficiency  
Other housing-related capital expenditure  
Regeneration Projects - Design Fees  
eDevelopment and Building Control Project  
Eaves Green Link Road - contribution to LCC scheme  
Buckshaw Village Railway Station

**Corporate Director (Business)**

**Corporate Director (Governance)**

Legal Case Management System

**Corporate Director (Governance)**

APPENDIX 3

**Capital Programme - 2008/09 to 2010/11**

**Scheme**

**Director of Human Resources**

e-Enabling HR systems - Training  
HR Management System

**Director of Human Resources Total Corporate Director (Neighbourhoods)**

Replacement of recycling/litter bins & containers  
Enhanced Recycling/Kerbside Collection  
Highway improvements - Gillibrand estate/Southlands  
Intelligent Management Information  
Safer Stronger Communities  
Alleygates  
Refuse and Recycling Contract Revenue Mitigation  
MATAC CCTV Infrastructure Upgrades

**Corporate Director (Neighbourhoods)**

**Corporate Director (ICT)**

Website Development (incl. ICT salary capitalisation)  
Thin Client/Citrix (started 2007/08)  
Telephony  
Data Storage Solution  
OS Positional Accuracy Improvement  
Server Virtualisation  
Web Accessibility

**Corporate Director (ICT)**

2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate £	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
30,000			30,000			0		30,000
50,500	14,760		65,260			0		65,260
<b>80,500</b>	<b>14,760</b>	<b>0</b>	<b>95,260</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>95,260</b>
69,760	13,730	4,220	87,710	50,000		50,000	50,000	187,710
14,380		(14,380)	0			0		0
90,000			90,000			0		90,000
65,520			65,520			0		65,520
20,070		(20,070)	0			0		0
40,000	1,030		41,030	30,000		30,000	30,000	101,030
1,000,000			1,000,000			0		1,000,000
25,000			25,000			0		25,000
<b>1,324,730</b>	<b>14,760</b>	<b>(30,230)</b>	<b>1,309,260</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>	<b>80,000</b>	<b>1,469,260</b>
30,000			30,000	30,000		30,000	30,000	90,000
21,850	175,130		196,980	44,850		44,850	159,350	401,180
70,000	67,000		137,000			0		137,000
67,350			67,350			0		67,350
38,900			38,900			0		38,900
101,000			101,000	51,200		51,200		152,200
20,000			20,000			0		20,000
<b>349,100</b>	<b>242,130</b>	<b>0</b>	<b>591,230</b>	<b>126,050</b>	<b>0</b>	<b>126,050</b>	<b>189,350</b>	<b>906,630</b>

APPENDIX 3

**Capital Programme - 2008/09 to 2010/11**

Scheme	2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
<b>Corporate Director (People)</b>									
Leisure Centres/Swimming Pool Refurbishment	304,050	(27,760)		276,290	237,070		237,070	244,180	757,540
Duxbury Park Golf Course capital investment	450,090	50,000		500,090	0		0		500,090
Improvements to Sports Pitches	100,000			100,000	100,000		100,000	100,000	300,000
Astley Park Improvements - Construction	1,531,390	36,740		1,568,130	0		0		1,568,130
Astley Park Woodland Management (S106 funded)	30,000	50,410		80,410	30,000		30,000		110,410
Astley Hall/Park CCTV	34,000			34,000	0		0		34,000
Ulnes Walton Play/Leisure Schemes (S106 funded)	10,630			10,630	0		0		10,630
Corporate Play Development Plan	0	50,000		50,000	0		0		50,000
Coppull Playzone	25,000			25,000	0		0		25,000
Play/Recreation Facilities (S106 funded)	47,260	4,250		51,510	0		0		51,510
Lighting at Coronation Recreation Ground	60,000			60,000	0		0		60,000
Village Hall & Community Centres Projects	90,000	30,000		120,000	0		0		120,000
Cemetery Development	6,500	6,780		13,280	0		0		13,280
Memorial Safety St Johns Churchyard	30,000	(1,540)		28,460	0		0		28,460
Memorial Safety	25,000			25,000	25,000		25,000	25,000	75,000
Common Bank - Big Wood Reservoir	118,100	150		118,250	0		0		118,250
Groundwork Projects	15,000	10,250		25,250	0		0		25,250
Chorley Strategic Regional Site	576,530			576,530	0		0		576,530
CRM Process Optimisation	101,000	7,620		108,620	35,000		35,000		143,620
<b>Corporate Director (People)</b>	<b>3,554,550</b>	<b>216,900</b>	<b>0</b>	<b>3,771,450</b>	<b>427,070</b>	<b>0</b>	<b>427,070</b>	<b>369,180</b>	<b>4,567,700</b>
<b>Performing Organisation - Investment in Infrastructure Total</b>	<b>9,867,380</b>	<b>1,197,710</b>	<b>(3,292,440)</b>	<b>7,772,650</b>	<b>1,443,120</b>	<b>50,000</b>	<b>1,493,120</b>	<b>1,448,530</b>	<b>10,714,300</b>
<b>Capital Programme Total</b>	<b>12,387,780</b>	<b>1,209,400</b>	<b>(3,562,630)</b>	<b>10,034,550</b>	<b>2,679,620</b>	<b>278,500</b>	<b>2,958,120</b>	<b>1,925,530</b>	<b>14,918,200</b>

**Capital Programme - 2008/09 to 2010/11**

Scheme	2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
<b>Corporate Director (People)</b>									
Leisure Centres/Swimming Pool Refurbishment	304,050	(27,760)		276,290	237,070		237,070	244,180	757,540
Duxbury Park Golf Course capital investment	450,090	50,000		500,090	0		0		500,090
Improvements to Sports Pitches	100,000			100,000	100,000		100,000	100,000	300,000
Astley Park Improvements - Construction	1,531,390	36,740		1,568,130	0		0		1,568,130
Astley Park Woodland Management (S106 funded)	30,000	50,410		80,410	30,000		30,000		110,410
Astley Hall/Park CCTV	34,000			34,000	0		0		34,000
Ulnes Walton Play/Leisure Schemes (S106 funded)	10,630			10,630	0		0		10,630
Corporate Play Development Plan	0	50,000		50,000	0		0		50,000
Coppull Playzone	25,000			25,000	0		0		25,000
Play/Recreation Facilities (S106 funded)	47,260	4,250		51,510	0		0		51,510
Lighting at Coronation Recreation Ground	60,000			60,000	0		0		60,000
Village Hall & Community Centres Projects	90,000	30,000		120,000	0		0		120,000
Cemetery Development	6,500	6,780		13,280	0		0		13,280
Memorial Safety St Johns Churchyard	30,000	(1,540)		28,460	0		0		28,460
Memorial Safety	25,000			25,000	25,000		25,000	25,000	75,000
Common Bank - Big Wood Reservoir	118,100	150		118,250	0		0		118,250
Groundwork Projects	15,000	10,250		25,250	0		0		25,250
Chorley Strategic Regional Site	576,530			576,530	0		0		576,530
CRM Process Optimisation	101,000	7,620		108,620	35,000		35,000		143,620
<b>Corporate Director (People)</b>	<b>3,554,550</b>	<b>216,900</b>	<b>0</b>	<b>3,771,450</b>	<b>427,070</b>	<b>0</b>	<b>427,070</b>	<b>369,180</b>	<b>4,567,700</b>
<b>Performing Organisation - Investment in Infrastructure Total</b>	<b>9,867,380</b>	<b>1,197,710</b>	<b>(3,292,440)</b>	<b>7,772,650</b>	<b>1,443,120</b>	<b>50,000</b>	<b>1,493,120</b>	<b>1,448,530</b>	<b>10,714,300</b>
<b>Capital Programme Total</b>	<b>12,387,780</b>	<b>1,209,400</b>	<b>(3,562,630)</b>	<b>10,034,550</b>	<b>2,679,620</b>	<b>278,500</b>	<b>2,958,120</b>	<b>1,925,530</b>	<b>14,918,200</b>

APPENDIX 3

**Capital Programme - 2008/09 to 2010/11**

**Scheme**

**Financing the Capital Programme**

- Prudential Borrowing
- Unrestricted Capital Receipts
- Housing Investment Programme Restricted Capital Receipts
- Capital Receipt earmarked for Strategic Regional Site
- Preserved RTB Capital Receipts from CCH
- Revenue Budget - Specific Revenue Reserves or Budgets

**CBC Resources**

- Ext. Contributions - Developers
- Ext. Contributions - Lottery Bodies
- Ext. Contributions - Other
- Government Grants - Disabled Facilities Grants
- Government Grants - Housing Capital Grant
- Government Grants - LPSA1
- Government Grants - LABGI
- Government Grants - Planning Delivery Grant
- Government Grants - Other

**External Funding**

**TOTAL CAPITAL FINANCING**

2008/09 Current Estimate £	Slippage (to)/from 2007/08 £	Other Changes £	2008/09 Revised Estimate £	2009/10 Original Estimate £	Slippage from 2008/09 £	2009/10 Revised Estimate £	2010/11 Original Estimate £	Total 2008/09 to 2010/11 £
1,579,850	1,189,790		2,769,640	400,000		400,000	455,000	3,624,640
1,375,000	(67,700)	661,120	1,968,420	460,030	141,890	601,920	413,530	2,983,870
328,660	323,650	(652,310)	0	141,890	(141,890)	0	0	0
576,530		(262,210)	737,790	500,000	250,000	750,000	500,000	1,987,790
1,000,000								
39,650		31,750	71,400			0		71,400
4,899,690	1,445,740	(221,650)	6,123,780	1,501,920	250,000	1,751,920	1,368,530	9,244,230
2,075,480	54,650	(500,000)	1,630,130	686,200		686,200	0	2,316,330
1,293,320	20,820		1,314,140			0		1,314,140
105,000	150		105,150			0		105,150
180,000			180,000	180,000		180,000	180,000	540,000
1,084,220	(323,650)	(79,220)	681,350	311,500	28,500	340,000	377,000	1,398,350
10,000		(10,000)	0			0		0
20,000	11,690	(31,690)	0			0		0
0			0			0		0
2,720,070		(2,720,070)	0			0		0
7,488,090	(236,340)	(3,340,980)	3,910,770	1,177,700	28,500	1,206,200	557,000	5,673,970
<b>12,387,780</b>	<b>1,209,400</b>	<b>(3,562,630)</b>	<b>10,034,550</b>	<b>2,679,620</b>	<b>278,500</b>	<b>2,958,120</b>	<b>1,925,530</b>	<b>14,918,200</b>

This page is intentionally left blank





Report of	Meeting	Date
Assistant Chief Executive (Business Transformation)	Overview and Scrutiny Committee	23 June 2008

## **PROVISIONAL REVENUE OUTTURN 2007/2008**

### **PURPOSE OF REPORT**

1. To report to Members the provisional outturn figures for the Council's budget for the financial year 2007/08. The report contains information on both the General Fund and Housing Revenue Account.
2. The accounts are now subject to final checking and scrutiny by the Council's external auditor. Should there be any significant changes to the outturn as a result of this process. I shall submit a further report to Executive Cabinet.

### **RECOMMENDATION**

3. Executive Cabinet are asked to note the contents of the report.

### **EXECUTIVE SUMMARY OF REPORT**

4. In December I reported on the financial position of the Council as compared against the budgets and efficiency savings it set itself for 2007/08. I predicted that with the likelihood of further savings the Council should be on track to balance its budget and meet all its savings targets for the year. I am pleased to report that both of these objectives have been achieved.
5. The report shows that the level of working balances at 31 March 2008 is £1.778m including the transfer of £896k for the HRA surplus. Although this level falls outside the range recommended in the Medium Term Financial Strategy of £1.25m to £1.50m, this is largely due to the saving made in relation to interest payable for the Gillibrand Link Road. For the reasons outlined in the report I propose maintaining working balances at their current level for an interim period whilst a number of factors that will affect the Council's ability to balance its budget unravel themselves.

### **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

6. None.

**CORPORATE PRIORITIES**

7. This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region		Develop local solutions to climate change.	
Improving equality of opportunity and life chances		Develop the Character and feel of Chorley as a good place to live	
Involving people in their communities		Ensure Chorley Borough Council is a performing organization	✓

Ensuring cash targets are met maintains the Council's financial standing.

**BACKGROUND**

8. During the financial year the Executive Cabinet received monitoring reports indicating that the General Fund budget was broadly on track to be balanced by the end of the financial year, with working balances to be maintained at around £770,000 (excluding any HRA balances).
9. Monitoring reports had also highlighted the impact on the 2007/08 revenue account of the additional interest payable of £213,000 in respect of the Gillibrand Link Road.

**PROVISIONAL OUTTURN GENERAL FUND**

10. The Council's budget for 2007/08 included real cash savings targets of £278,000 for vacancy savings and a further £60,000 to come from other efficiency gains. Both of these targets have been achieved in the year.
11. The December monitoring report highlighted the issue regarding interest payable on the land assembly costs for the Gillibrand Link Road and the intention to apply for permission to capitalise this expenditure. I am pleased to say that the Council has since received permission to capitalise the full amount of £213,000 and this cost will no longer fall on the General Fund revenue account. This is a substantial saving that has obviously had a major impact on the final outturn position.
12. During the year I reported that spending was on course to be within budget and that further savings may be possible. This proved to be the case as the Council's net expenditure at the end of the year shows an underspend of £321,000 or -2.24% of total service expenditure. A summary of individual directorate performance is attached at Appendix A.
13. The net movement in expenditure from the position reported in December shows a reduction of £138,000 (excluding the saving made as a result of the capitalisation agreement).
14. An analysis of the main variances over and above those previously reported in monitoring is shown below. Further details are contained in the directorate analysis available in the members' room.

**Significant variations since the last monitoring report**

	<b>£'000</b>
<b>Expenditure</b>	
- Staffing	(161)
- Bed & Breakfast costs	49
- Stock Transfer related costs	37
- Increase in Provision for Bad Debts	49
- Benefits	71
- Concessionary Travel	29
- Vehicle Fuel costs	20
- Target Bonus recycling contract	17
- Internet Charges	(25)
- Consultants Fees (CPA, LSP related work)	(20)
- Food Hygiene/ Health Education (Smoke free grant)	(16)
- Job Evaluation (Appeals)	(25)
- Bank Charges	(8)
- Health & Safety	(12)
- Refuse Collection (Skips Bengal St)	22
- Operating Leases	(14)
- Supplies - Highways Cleansing/Grounds Maint.	17
- Efficiency saving Public Convenience contract	(8)
- Contaminated Land Investigations	(8)
- Maintenance of Street Furniture	(7)
<b>Income</b>	
- Licence Fees	(11)
- Land Charges	21
- Building Control/Planning Application Fees	(12)
- Markets Tolls	11
- Additional PDG	(12)
- Rental income - Investment Portfolio	(11)
- Chorley/Adlington Cemetery Income	(16)
- Car Parking Fees	22
- Green Waste Processing rebate	(22)
- Recycling Banks	(15)
- Service Level Agreements (CCH)	(6)
- Net Financing Transactions	(79)
- Other minor forecasts	(15)
<b>Net Movement</b>	<b><u>(138)</u></b>

Brackets = underspend or additional income

15. Clearly one of the most significant changes being reported here is the additional savings relating to salaries. These savings are again as a result of vacant posts, many of which have been kept vacant pending the outcome of directorate and departmental restructures due to take effect within coming months. The saving is further analysed by directorate as £51,000 from People, £46,000 from Business, £30,000 from Business Improvement and £34,000 from other areas.

16. In a previous report the issue of Bed and Breakfast costs was highlighted as an area that would have a significant impact on the revenue outturn position. Estimated costs based on figures provided by Chorley Community Housing have now proved to be understated, resulting in a further overspend of £49,000.
17. Following the completion of the LSVT to Chorley Community Housing there have been additional costs relating to the transfer that will fall on the General Fund revenue account in 2007/08 totalling £37,000. These in the main are made up of legal fees and professional advice on stock transfer issues.
18. Following an appraisal of the Council's bad debt provision, it was deemed necessary to increase the level of cover by £49,000 to provide an adequate safeguard against potential future losses.
19. Previous budget monitoring reports have highlighted the volatility of a number of budgets. One such budget that has impacted on the year-end position is housing and council tax benefits. Throughout the year it is extremely difficult to accurately predict the level of expenditure, as the nature of the budget is demand driven. The outturn position shows an additional shortfall of £71,000. This is made up of a reduction in the level of subsidy received and a reduction in the level of overpayments.
20. Another area previously highlighted to members has been Concessionary Travel costs. Due to the delays in receiving accurate and timely cost information from LCC, together with the nature of the demand driven budget, it has been difficult to predict expenditure levels for the year. The outturn position shows an additional increase in costs of £29,000.
21. Over the previous twelve months we have seen a sharp rise in the prices of petrol, oil and diesel. This has resulted in a budget overspend of £20,000 on vehicle fuel costs within the Neighbourhoods directorate.
22. Additional expenditure on Target Bonus Recycling payments is due to a further increase in tonnage volumes over and above those in the base contract, resulting from increases in recycling levels. This cost however, should be viewed in light of the additional income received from Green Waste Processing and Recycling Banks outlined in the table above.

**SLIPPAGE REQUESTS**

23. Included in the outturn figure are slippage amounts. Each year the Council commits itself to incurring expenditure that may not always be incurred in the financial year. It is custom and practice to allow Directorates that have a budget underspend to carry forward this cash to pay for items where such a commitment has been made.
24. Accordingly I have received the following slippage requests that I support. Other requests have been denied on the basis that costs can be accommodated within the 2008/09 cash budget.

<b>Details</b>	<b>£'000</b>
Strategic Housing - additional cost of agency staffing	40
Internet charges - budget underspend needed for additional cost of Microsoft Enterprise agreement	17
Smoke Free Initiatives - budget required to fund initiatives delayed until 2008/09	16
Consultations budget to be used in 2008/09	10

Yarrow Valley Park information leaflets - work delayed until 2008/09	5
Survey Expenses (including Market Walk extension)	5
Reward & Recognition - budget underspend required to fund initiatives in 2008/09	4
Staffing of Postal Vote opening - requirement for agency staff in 2008/09	4
Project Management Training - funding received in 07/08 required for work in 2008/09	4
Arts Initiatives - project begins in 2008/09	3
<b>Total</b>	<b><u>108</u></b>

## GENERAL FUND RESOURCES AND BALANCES

25. Set out below for Members information is a summary of the levels of reserves and balances available to the Council at the end of the financial year 2007/08. Resources and balances are set aside to be able to pay for future known expenditure and to guard against financial risk.

### Analysis of Reserves

	£m	£m
Those requiring approval by Cabinet		
Working Balances (including former HRA)	1.778	
Building Control Reserve	0.050	
Astley Hall Works of Art	0.009	
		1.837
Those approved for spend by Officers		
Directorate specific reserves	0.302	
e-Workforce & Capital Reserves	0.063	
Local Development Framework	0.202	
Elections equalisation reserve	0.010	
		0.577
Those for approval by Member under Delegation		
LA Business Growth Incentive Grant	0.449	
Performance Reward Grant	0.021	
		0.470
<b>Total</b>		<b>2.884</b>
Slippage not yet approved		0.108
<b>Reserves total if slippage approved</b>		<b>2.992</b>

26. The table shows that working balances are now £1.778m. This figure includes the transfer of the HRA surplus of £896k as detailed below. It should be noted that of the £0.449m LA Business Growth Incentive Grant, a sum of £0.357m currently remains uncommitted.

Whilst the level of working balances is greater than that recommended in the financial strategy propose that balances are maintained at this level in the interim for the following reasons:

I anticipated at this point in time having some initial data on the costs of concessionary travel. This has not proven to be the case.

Since the budget was set the economic position has shifted significantly. The credit crunch and oil prices both have the propensity to affect both the Councils revenue and expenditure position in a negative way.

**HRA OUTTURN 2007/08**

27. Following the transfer of housing stock to Chorley Community Housing, the budget assumed no net expenditure on the HRA in 2007/08. However, the outturn position shows that costs of around £70,000 have been incurred during the year. The reasons for this are as follows:

	<b>£'000</b>
Proportion of External Audit charges relating to HRA	44
Proportion of staffing costs relating to HRA work	34
Subsidy adjustment	(8)
<b>Net Total</b>	<b><u>70</u></b>

28. It should be noted that this cost has been met from the accrued HRA surplus of £966,000. The remaining HRA surplus of £896,000 has been transferred to the General Fund at 31 March 2008.

**IMPLICATIONS OF REPORT**

29. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	

The financial implications are detailed in the body of the report.

GARY HALL  
 ASSISTANT CHIEF EXECUTIVE (BUSINESS TRANSFORMATION AND IMPROVEMENT)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Dave Bond/Michael Jackson	5488/5490	04/06/08	10JuneAwayDayProvisional Revenue Outturn Report 2007-08

General Fund Revenue Budget Monitoring 2007/08 - Provisional Outturn

	(1) Original Budget	(2) Impact of Council Restructure	(3) Agreed Changes (Directorates)	(4) Agreed Changes (Other)	(5) Original Cash Budget	(6) Contribution to Corp. Savings (Staffing)	(7) Contribution to Corp. Savings (Other)	(8) Current Cash Budget	(9) Forecast Outturn	(10) Variance	(11) Variance %
	£	£	£	£	£	£	£	£	£	£	%
<b>Chief Executive's Office</b>	924,170	-	(87,480)	31,700	836,690	(102,000)	(23,150)	711,540	653,750	(57,790)	-8.12%
<b>Corporate Governance</b>	2,092,340	(744,630)	232,740	10,000	1,612,150	(61,600)	(20,450)	1,550,550	1,483,220	(67,330)	-4.34%
<b>Business</b>	1,061,650	-	(174,140)	10,000	897,510	(22,000)	(20,450)	855,060	818,590	(36,470)	-4.27%
<b>Business Improvement</b>	1,698,090	3,760	80,670	(54,000)	1,728,520	(5,000)	-	1,723,520	1,734,000	10,480	0.61%
<b>Human Resources</b>	483,020	-	(191,790)	48,540	339,770	-	-	339,770	373,160	33,390	9.83%
<b>Information &amp; Communication Technology Services</b>	998,230	-	12,590	(10,990)	999,830	(1,000)	-	998,830	914,510	(84,320)	-8.44%
<b>People</b>	1,231,770	738,020	40,780	(22,000)	1,988,570	(20,000)	-	1,968,570	1,889,550	(79,020)	-4.01%
<b>Policy &amp; Performance</b>	625,810	-	27,830	65,000	718,640	(34,450)	-	684,190	634,400	(49,790)	-7.28%
<b>Neighbourhoods</b>	4,988,550	2,850	58,800	(57,590)	4,992,610	(82,000)	-	4,910,610	4,937,860	27,250	0.55%
Budgets Excluded from Finance Unit Monitoring:											
Benefit Payments	(250,340)	-	-	48,000	(202,340)	-	-	(202,340)	3,850	-	-
Concessionary Fares	550,580	-	-	-	550,580	-	-	550,580	692,710	142,130	25.81%
Pensions Account	225,000	-	-	-	225,000	-	-	225,000	225,690	690	0.31%
<b>Corporate Savings Targets</b>											
Management of Establishment	-	-	-	(278,050)	(278,050)	278,050	-	-	-	-	-
Efficiency/Other Savings	-	-	-	(60,000)	(60,000)	-	60,000	-	-	-	-
Salary Related Savings	-	-	-	(50,000)	(50,000)	50,000	-	-	-	-	-
<b>Total Service Expenditure</b>	<b>14,628,870</b>	<b>-</b>	<b>-</b>	<b>(329,390)</b>	<b>14,299,480</b>	<b>-</b>	<b>16,400</b>	<b>14,315,880</b>	<b>14,361,290</b>	<b>45,410</b>	<b>0.32%</b>
<b>Non Service Expenditure</b>											
Contingency Fund	50,000	-	-	-	50,000	-	-	50,000	-	-	-
Contingency - Job Evaluation	255,680	-	-	-	255,680	-	-	255,680	-	-	-
Contingency - Management of Establishment	(278,050)	-	-	278,050	-	-	-	-	-	-	-
Contingency - Procurement Savings	(35,000)	-	-	35,000	-	-	-	-	-	-	-
Contingency - Gershon Savings	(25,000)	-	-	25,000	-	-	-	-	-	-	-
Contingency - Salary Related Savings	(50,000)	-	-	50,000	-	-	-	-	-	-	-
Revenue Contribution to Capital	40,000	-	-	234,510	274,510	-	-	274,510	137,250	(137,260)	-0.05%
Net Financing Transactions	(307,900)	-	-	(307,900)	(307,900)	-	-	(307,900)	(517,910)	(210,010)	-39.98%
Parish Precepts	549,835	-	-	-	549,835	-	-	549,835	549,835	-	-
Contribution to Earmarked Reserves	-	-	-	125,350	125,350	-	-	125,350	376,260	250,910	199.98%
<b>Total Non Service Expenditure</b>	<b>199,565</b>	<b>-</b>	<b>-</b>	<b>747,910</b>	<b>947,475</b>	<b>-</b>	<b>-</b>	<b>947,475</b>	<b>545,435</b>	<b>(402,040)</b>	<b>-20.26%</b>
<b>Total Expenditure</b>	<b>14,828,435</b>	<b>-</b>	<b>-</b>	<b>418,520</b>	<b>15,246,955</b>	<b>-</b>	<b>16,400</b>	<b>15,263,355</b>	<b>14,906,725</b>	<b>(356,630)</b>	<b>-2.34%</b>
<b>Financed By</b>											
Council Tax	(6,569,235)	-	-	-	(6,569,235)	-	-	(6,569,235)	(6,547,545)	21,690	0.33%
Aggregate External Finance	(8,008,230)	-	-	-	(8,008,230)	-	-	(8,008,230)	(8,008,230)	-	-
Collection Fund Surplus	(59,970)	-	-	(59,970)	(59,970)	-	-	(59,970)	(60,440)	(470)	-0.78%
Use of Earmarked Reserves - capital financing	-	-	-	(234,510)	(234,510)	-	(16,400)	(234,510)	(137,250)	(97,260)	-41.03%
Use of Earmarked Reserves - revenue expenditure	(151,000)	-	-	(184,010)	(335,010)	-	-	(351,410)	(118,770)	(232,240)	-33.81%
Contribution to or use of General Balances	(40,000)	-	-	(40,000)	(40,000)	-	-	(40,000)	-	-	-
LA Business Growth Incentive Grant	-	-	-	-	-	-	-	-	(355,580)	(355,580)	-100.00%
<b>Total Financing</b>	<b>(14,828,435)</b>	<b>-</b>	<b>-</b>	<b>(418,520)</b>	<b>(15,246,955)</b>	<b>-</b>	<b>(16,400)</b>	<b>(15,263,355)</b>	<b>(15,227,815)</b>	<b>36,540</b>	<b>0.24%</b>
<b>Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(321,090)</b>	<b>(321,090)</b>	<b>-100.00%</b>

General Balances Summary Position	
	Budget Forecast
	£
General Fund Balance at 1.4.07	768,610
Budgeted use of General Balances	0
Forecast (Over)/Under Spend	321,090
<b>Forecast General Fund Balance at 31.3.08</b>	<b>1,089,700</b>

This page is intentionally left blank



# CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 JUNE 2008 TO 30 SEPTEMBER 2008

This Forward Plan sets out the details of the key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as:

1. Any executive decision (as opposed to a regulatory decision) which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
  - A change in service provision that impacts upon the service revenue budget by £100,000 or more, or
  - A contract worth £100,000 or more, or
  - A new or unprogrammed capital scheme of £100,000 or more.
2. Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards - This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
3. As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.
4. New items in the Forward Plan are shown in bold print.

The current members of the Executive Cabinet are:

Councillor Peter Goldsworthy	Executive Leader
Councillor Patricia Case	Executive Member (Policy and Performance) and Deputy Leader
Councillor Eric Bell	Executive Member (Neighbourhoods)
Councillor Alan Cullens	Executive Member for Resources
Councillor Peter Malpas	Executive Member (Business)
Councillor John Walker	Executive Member (People)

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- It is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- If the decision is to be taken at a meeting of the Executive Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Chorley, PR7 1DP or accessed from the Council's website: [www.chorley.gov.uk](http://www.chorley.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Executive Cabinet which are held at the Town Hall, Chorley. The dates and times of the meetings are published on [www.chorley.gov.uk](http://www.chorley.gov.uk) or you may contact the Democratic Services Section on telephone number 01257 515122 for further details.

**D Hall**  
**Chief Executive**

**Publication Date: 19June 2008**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representation s may be made to the following officer by the date stated</b>
Sale of land at Gillibrand, Chorley (Parcel 10)	Executive Member for Resources	Executive Member for Resources	9 Jun 2008	Strategy Group.	Draft report circulated to Consultees.	Report of Corporate Director (Business)	Corporate Director (Business) Tel: 01257 515285 jane.meek@chorley.gov.uk Monday, 2 June 2008
Affordable Housing Framework	Executive Cabinet	Executive Member (Business)	26 Jun 2008	Strategy Group	Draft Framework document to be circulated to consultees	Draft Affordable Housing Framework	Corporate Director (Business) Tel: 01257 515285 jane.meek@chorley.gov.uk Monday, 9 June 2008
Capital Programme and Revenue Budget for 2008/09 - Outturn	Executive Cabinet	Executive Member for Resources	26 Jun 2008	Strategy Group	Draft report to be circulated to consultees	Report of Assistant Chief Executive (Business Transformation )	Assistant Chief Executive (Business Transformation) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 9 June 2008

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
Chorley Community Safety Partnership - Local Action Plan	Executive Cabinet	Executive Member (Neighbourhoods)	26 Jun 2008	Crime and Disorder Reduction Partnership  Strategy Group	Draft action plan to be circulated to consultees.	Draft report and action plan	Corporate Director (Neighbourhoods) Tel: 01257 515720 ishbel.murray@chorley.gov.uk Monday, 9 June 2008
Corporate Governance Directorate - Review of Democratic Services Section	Executive Cabinet	Executive Member (Resources)	26 Jun 2008	Staff members, Trade Unions and Strategy Group	Draft report to be circulated to consultees	Report of Director of Corporate Governance	Corporate Director of Governance andrew.docherty@chorley.gov.uk Monday, 9 June 2008
<b>Establishment of Joint Committee with South Ribble Council for Shared Financial Services</b>	<b>Executive Cabinet</b>	<b>Executive Member (Resources)</b>	<b>26 Jun 2008</b>	<b>Staff members, Trade Unions and Strategy Group</b>	<b>Draft report to be circulated to consultees</b>	<b>Report of Assistant Chief Executive (Business Transformation)</b>	<b>Assistant Chief Executive (Business Transformation ) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 9 June 2008</b>

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
<b>Neighbourhoods Directorate - Value for Money Review and Restructure</b>	<b>Executive Cabinet</b>	<b>Executive Member (Neighbourhoods) and Executive Member (Resources)</b>	<b>26 Jun 2008</b>	<b>Staff members, Trade Unions and Strategy Group</b>	<b>Draft report to be circulated to consultees</b>	<b>Joint report of Assistant Chief Executive (Business Transformation) and Corporate Director (Neighbourhoods)</b>	<b>Assistant Chief Executive (Business Transformation ) Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 9 June 2008</b>
<b>Award of Waste Contract</b>	<b>Executive Cabinet</b>	<b>Executive Member (Neighbourhoods)</b>	<b>14 Aug 2008</b>	<b>Evaluation Panel  Strategy Group</b>	<b>Draft report circulated to consultees</b>	<b>Report on Evaluation of Tenders</b>	<b>Corporate Director (Neighbourhoods) Tel: 01257 515720 ishbel.murray@chorley.gov.uk Monday, 28 July 2008</b>

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
Local Development Framework - Approval of Central Lancashire Preferred Options Agreement	Executive Cabinet	Executive Member (Business)	14 Aug 2008	Strategy Group	Draft Document to be circulated to consultees	Draft Central Lancashire Preferred Options Document	Corporate Director (Business) Tel: 01257 515285 jane.meek@cho rley.gov.uk Monday, 28 July 2008
Report on outcome of bid to Government for the designation of the Central Lancashire and Blackpool areas as a 'Growth Point'	Executive Cabinet	Executive Member (Business)	14 Aug 2008	Strategy Group	Draft report to be circulated to consultees	Report of Corporate Director (Business)	Corporate Director (Business) Tel: 01257 515285 jane.meek@cho rley.gov.uk Monday, 28 July 2008

<b>OVERVIEW AND SCRUTINY WORK PROGRAMME – 2008/09</b>						
Function/topic	Assigned to	Scoping completed by	Evidence Sessions (detail)	Recommendations by	Executive Response	Feedback to Executive Response
<b>1. Scrutiny Inquiries</b>						
Town Centre Audit and Design Strategy	O&S	November 2007	January 2008 February 2008	Presentation to all Members for Consultation 10 July 2008		
Chorley Community Housing (CCH)	Task Group	10/06/08	July 2008			
Streetscene Issues	Task Group	24/07/08				
Joint Central Lancashire Scrutiny Inquiry into Affordable Housing	Task Group	16/07/08	16/07/08 02/09/08 01/10/08 04/11/08 02/12/08			

Function/topic	Assigned to	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
<b>Holding the Executive to Account</b>														
Annual Budget Consultation	OSC										10			
Provisional full year Performance Indicator	OSC	22												
Quarterly Business Plan Monitoring Statements	OSC	22			11			10			10			
Quarterly Performance Report (Corporate Strategy and Best Value Performance Indicators)	OSC	22			11			10			10			
OSC – Overview and Scrutiny Committee														



**MONITORING OF PREVIOUS SCRUTINY RECOMMENDATIONS – 2007/08**

Scrutiny Inquiry	Assigned to	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
<b>Monitoring of Scrutiny Recommendations</b>													
Efficiency Gains	OSC								5				
Attendance Management	OSC								5				
Neighbourhood Working	OSC								5				

This page is intentionally left blank